

**BUILDING COMMITTEE
MEETING MINUTES 05-16-07
FINAL**

PRESENT: Joe Fiala- Selectman, George Malette – Member, Don Burke – Member, Fred Ventresco – Town Administrator, Dave Low, Chip Meany

Chair Fiala called meeting to order @ 8:55am

Purpose of meeting is to discuss the bid for air conditioning of Town Office Building with Dave Low of Brookside Mechanical.

George Malette discussed the importance of matching size of units, in BTUs, to the room size. Also discussed importance of placement of units within the room and how that will affect the placement of the units outside the building. We discussed that it would be best if no units were placed on the north side as that is likely to be the side which any future expansion of the building may occur.

Group then walked the building room by room to verify placement of the indoor units. Then we walked the outside to discuss placement of outdoor units. It was determined that there would be 3 units in a group on the west side and one single unit as well. The east side will have 3 separate units for a total of 7 units.

It was discussed that the committee will finalize its decision as soon as Brookside provides updated proposal. We will bring to Selectmen upon approval.

Chair Fiala adjourned meeting @ 10:05am.

Respectfully submitted,

Joe Fiala